

FY 25 Special District Budget Package Cover Sheet

DISTRICT NAME Hunters Lake SDTD	DATE 15July2024
CONTACT PERSON and E-Mail Address David Desilet E-mail: ddesilet@lincks.com	DAYTIME PHONE NUMBER (813) 841-3050

When submitting the District Budget Package, please use this form as a cover sheet. Be sure to put a check mark beside each item included in the package:

- Copy of **ADVERTISEMENT OF NOTICE OF THE PUBLIC BUDGET HEARING** showing the date the advertisement was run and the name of the publication.
- SIGNED MINUTES FROM THE PUBLIC BUDGET HEARING** where the budget and assessment rate were reviewed by the public and approved by the Board of Trustees.
- SIGNED BUDGET RESOLUTION** from the Board of Trustees establishing the assessment rate and approving the budget.
- DISTRICT BUDGET** as approved at the public hearing.
- CAPITAL OUTLAY AND PROJECT INFORMATION FORM**
- ESTIMATING THE BEGINNING FUND BALANCE FORM**

**SEND PACKAGE COVER SHEET AND THE BUDGET PACKAGE BY
Monday, July 15, 2024
To
Mary Mahoney
Email mahoneym@hillsboroughcounty.org**

Send as Adobe Acrobat or image files (.txt, .tif,, .jpg, or .png

DO NOT SEND AS WORD OR EXCEL FILES!!!!!!

Do not send by USPS or try to hand deliver!

Tampa Bay Times
Published Daily

STATE OF FLORIDA
COUNTY OF Hillsborough

**Hunter's Lake Special Dependent District
Public Budget Hearing**

Hunter's Lake Special Dependent District -Public Budget Hearing The Hunter's Lake Special Dependent District is conducting a public budget hearing for the purpose of hearing public comment regarding its proposed FY 25 budget and the 2024 assessment rate. The trustees will vote on the budget and assessment rate. The hearing will be conducted at **3404 Thorndale Way, Tampa Florida 33618** on Thursday July 11, 2024, at 7 PM. In accordance with Chapter 286, F.S., the public is advised that if a person decides to appeal any decision made by the Board of Trustees with respect to any matter considered at this hearing, he/she will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. All meeting facilities are accessible in accordance with the Americans with Disabilities Act. Any additional necessary accommodations will be provided with a 48 hour notice. For more information contact David Desilet at d-desilet@lincks.com or call (813) 841-3050 06/23/2024 0000349515

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Before the undersigned authority personally appeared **Carol Chewning** who on oath says that he/she is **Legal Advertising Representative** of the **Tampa Bay Times** a daily newspaper printed in St. Petersburg, in Pinellas County, Florida; that the attached copy of advertisement, being a Legal Notice in the matter **RE: Hunter's Lake Special Dependent District -Public Budget Hearing** was published in said newspaper by print in the issues of: **6/23/24** or by publication on the newspaper's website, if authorized, on

Affiant further says the said **Tampa Bay Times** is a newspaper published in **Hillsborough** County, Florida and that the said newspaper has heretofore been continuously published in said **Hillsborough** County, Florida each day and has been entered as a second class mail matter at the post office in said **Hillsborough** County, Florida for a period of one year next preceding the first publication of the attached copy of advertisement, and affiant further says that he/she neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.

Signature Affiant

Sworn to and subscribed before me this 06/23/2024 c
Cynthia Pickett

Signature of Notary Public

Personally known _____ X _____ or produced identification

Type of identification produced _____



HUNTER'S LAKE SPECIAL DEPENDENT TAXING DISTRICT
FY 2025 PUBLIC BUDGET MEETING
11 JULY 2024

Attendees (Board Members)

David Desilet - President
Bill Richmond - Vice President
Ken Bachor - Treasurer
Larry Dreiling - Secretary
Morris Schallenberger - Trustee
Bill Ptak - Trustee

The Fiscal Year 2025 budget meeting began at 7:00 pm at the home of David Desilet at 3404 Thorndale Way in Tampa Florida. The meeting was advertised in the Tampa Bay Times on 23 June 2024, but the only attendees were the board members noted as attendees listed above. There were no other attendees from the public or the taxing district.

David Desilet reviewed the proposed budget with the Board and asked for input from the attendees. Actual expenses were discussed as well as the future Sign Replacement and Tree Planting improvements.

David Desilet moved that we approve the budget and the assessment resolution and set the assessment at \$150 per home. Morris Schallenberger seconded the motion. The motion passed 6 to 0 votes.

Larry Dreiling motioned to adjourn the meeting and was seconded by Bill Ptak.

The meeting adjourned at 8:08 pm

President: 

David Desilet

Attest: 

Larry Dreiling

RESOLUTION FIXING SPECIAL ASSESSMENT FOR THE YEAR 2024

Upon the motion by Trustee David Desilet, seconded by Trustee Morris Schallenberger, the following Resolution was adopted by 6 votes to 0 votes.

WHEREAS HUNTER'S LAKE SPECIAL DEPENDENT DISTRICT is a special dependent district duly established and operating pursuant to Ordinance # 87-49; and,

WHEREAS Ordinance #87-49 provided that the Board of Trustees of HUNTER'S LAKE SPECIAL DEPENDENT DISTRICT has the right, power and authority to levy a special assessment against RESIDENTIAL PROPERTY in the district for the purpose of maintaining improvements in public right of way and,

WHEREAS, the Board of Trustees of HUNTER'S LAKE SPECIAL DEPENDENT DISTRICT has determined that the assessment for the year 2024 shall be in the amount of \$150; and,


WHEREAS, the Board of Trustees of HUNTER'S LAKE SPECIAL DEPENDENT DISTRICT has had a duly advertised public hearing on the 23rd day of June 2024; and,


WHEREAS, the Board of Trustees of HUNTER'S LAKE SPECIAL DEPENDENT DISTRICT has presented the proposed assessment and proposed budget to the residents of HUNTER'S LAKE SPECIAL DEPENDENT DISTRICT at the public hearing; and,

WHEREAS, the Board of Trustees of HUNTER'S LAKE SPECIAL DEPENDENT DISTRICT has heard discussion and comments from the residents.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF HUNTER'S LAKE SPECIAL DEPENDENT DISTRICT, THIS 11th DAY OF July 2024;

1. That the above recitation of findings of fact is hereby incorporated into this Resolution;
2. The Board of Trustees of HUNTER'S LAKE SPECIAL DEPENDENT DISTRICT approves the proposed budget for FY 2025.
3. The Board of Trustees of HUNTER'S LAKE SPECIAL DEPENDENT DISTRICT approves the proposed assessment of \$ 150 for 2024.
4. Upon adoption, this Resolution shall be transmitted by the Trustees, along with the approved budget and all other materials required by Hillsborough County to the Board of County Commissioners for their approval.

PRESIDENT:  _____
Signature

ATTEST:  _____
Signature

DISTRICT NAME:

BUDGET CATEGORIES	FY 25 BUDGET
REVENUES	
325.200 SPECIAL ASSESSMENTS	\$11,400
366.000 DONATIONS	
361.000 INTEREST	
TOTAL GROSS REVENUES	\$11,400
MINUS 5%	-\$570
PLUS:	\$10,830
384.000 DEBT PROCEEDS	
389.900 EST BEGINNING FUND BALANCE	\$17,158
TOTAL REVENUES	\$27,988

EXPENDITURES:	FY 25 BUDGET
31.000 PROFESSIONAL SERVICES	
32.000 ACCOUNTING AND AUDITING	
34.000 OTHER SERVICES (Contractual)	
40.000 TRAVEL AND PER DIEM	
41.000 COMMUNICATION SERVICES	
42.000 FREIGHT & POSTAGE SERVICES	
43.000 UTILITY SERVICES	\$1,100
44.000 RENTALS AND LEASES	
45.000 INSURANCE	\$125
46.000 REPAIR AND MAINTENANCE SERVICES	\$6,700
47.000 PRINTING AND BINDING	
49.000 OTHER CURRENT CHARGES AND OBLIGATIONS	\$1,100
51.000 OFFICE SUPPLIES	
52.000 OPERATING SUPPLIES	
54.000 BOOKS AND PUBLICATIONS	
TOTAL OP EXPENDITURES	\$9,025

CAPITAL OUTLAY	FY 25 BUDGET
61.000 LAND	
62.000 BUILDINGS	
63.000 IMPROVEMENTS	\$11,750
64.000 MACHINERY AND EQUIPMENT	
TOTAL CAPITAL OUTLAY	\$11,750

DEBT SERVICE	FY 25 BUDGET
71.000 PRINCIPAL	
72.000 INTEREST	
73.000 OTHER DEBT SERVICE COSTS	
TOTAL DEBT SERVICE	\$0

NON-OPERATING	FY 25 BUDGET
99.010 BUDGET TRANSFERS	\$456
99.020 RESERVE FOR FUTURE CAPITAL	\$5,617
99.030 RESERVE FOR CONTINGENCY	\$1,140
TOTAL NON-OPERATING	\$7,213
TOTAL EXPEND AND NON-OPERATING	\$27,988

Revenues Minus Expenditures Equals

\$0

BACKUP SCHEDULES

Show in the area below, how line items are calculated:

363.10 SPECIAL ASSESSMENTS	76 Homes @150
366.00 DONATIONS	
361.00 INTEREST	
31.00 PROFESSIONAL SERVICES	
32.00 ACCOUNTING AND AUDITING	
34.00 OTHER SERVICES (Contractual)	
40.00 TRAVEL AND PER DIEM	
41.00 COMMUNICATION SERVICES	
43.00 UTILITY SERVICES	Entrance Water and Electricity
44.00 RENTALS AND LEASES	
45.00 INSURANCE	Bond Cost
46.00 REPAIR AND MAINTENANCE	See Exhibit A
47.00 PRINTING AND BINDING	
49.00 OTHER CURRENT CHARGES AND OBLIGATIONS	See Exhibit A
51.00 OFFICE SUPPLIES	
52.00 OPERATING SUPPLIES	
54.00 BOOKS AND PUBLICATIONS	
71.00 PRINCIPAL	
72.00 INTEREST	
73.00 OTHER DEBT SERVICE COSTS	
99.01 BUDGET TRANSFERS	4% of Revenue
99.02 RESERVE FOR FUTURE CAPITAL	See Capital Out Lay Form
99.03 RESERVE FOR CONTINGENCY	10% of Revenue

EXHIBIT A- BACKUP TABLES

HUNTER'S LAKE SPECIAL DEPENDENT TAXING DISTRICT FY 2025

46.00 Repair and Maintenance

Lawn Service	3,700
Tree Trimming	500
Irrigation Repair	500
Lighting Repair	500
Holiday Decorations	1000
Plants	300
Fertilizer / Pesticides	200
Total	\$ 6,700

49.00 Other Charges and Obligations

Bank Fees	100
Dept of Economic Develop	200
Website Cost	200
Advertisements	300
Stamps	100
Post Office Box	200
Total	\$ 1,100

CAPITAL PROJECT AND OUTLAY INFORMATION FORM

NAME OF DISTRICT: Hunter's Lake SDTD DATE: 11 July 2024

INSTRUCTIONS: Please complete this form and submit with budget package for all capital projects or equipment either underway or planned for implementation and acquisition.

NAME OF PROJECT OR EQUIPMENT: Replace Signs
DESCRIPTION: Replace Entrance Signs / North & South @ \$3,500 each
EXPENSE CATEGORY: 63.00 Improvements

IS PROJECT UNDERWAY: YES ___ NO X IF YES, BEGINNING DATE ESTIMATED END DATE % COMPLETE
IF NO, EST BEGINNING DATE 2027 ESTIMATED END DATE 2027

TOTAL ESTIMATED COST: \$7,000

NAME OF PROJECT OR EQUIPMENT: Hunter's Lake Trees
DESCRIPTION: Planting of Trees in Right of Way
EXPENSE CATEGORY: 63.00 Improvements

IS PROJECT UNDERWAY: YES X NO ___ F YES, BEGINNING DATE July 2024 ESTIMATED END DATE 2025-2026 % COMPLETE 52.5
IF NO, EST BEGINNING DATE ESTIMATED END DATE

TOTAL ESTIMATED COST: \$24,750

Total \$7,000 + \$24,750 = \$31,750

ESTIMATING FUND BALANCE

DISTRICT NAME: **HUNTERS LAKE SDTD**

PERIOD ENDING: **9/30/2024**

BUDGET CATEGORIES	Adopted FY 24 BUDGET	ACTUAL	PROJECT	TOTAL
REVENUES				
363.10 SPECIAL ASSESSMENTS (Note A)	\$11,400	\$10,756	\$0	\$10,756
366.00 DONATIONS				\$0
361.00 INTEREST				\$0
TOTAL GROSS REVENUES	\$11,400	\$10,756	\$0	\$10,756
MINUS 5%	-\$570			
PLUS:				
384.00 DEBT PROCEEDS				\$0
389.00 BEGINNING FUND BALANCE (Note B)	\$25,935	\$28,547		\$28,547
TOTAL REVENUES	\$36,765	\$39,303	\$0	\$39,303

EXPENDITURES:	Adopted FY 24 BUDGET	ACTUAL	PROJECT	TOTAL
31.00 PROFESSIONAL SERVICES				\$0
32.00 ACCOUNTING AND AUDITING				\$0
34.00 OTHER CONTRACTUAL SERVICES				\$0
40.00 TRAVEL AND PER DIEM				\$0
41.00 COMMUNICATION SERVICES				\$0
42.00 TRANSPORTATION SERVICES				\$0
43.00 UTILITY SERVICES	\$1,000	\$920	\$300	\$1,220
44.00 RENTALS AND LEASES				\$0
45.00 INSURANCE	\$125	\$125	\$0	\$125
46.00 REPAIR AND MAINTENANCE	\$6,700	\$5,014	\$1,686	\$6,700
47.00 PRINTING AND BINDING				\$0
49.00 OTHER CHARGES AND OBLIGATIONS	\$1,100	\$1,100	\$0	\$1,100
51.00 OFFICE SUPPLIES				\$0
52.00 OPERATING SUPPLIES				\$0
54.00 BOOKS AND PUBLICATIONS				\$0
TOTAL OP EXPENDITURES	\$8,925	\$7,159	\$1,986	\$9,145

CAPITAL OUTLAY	Adopted FY 24 BUDGET	ACTUAL	PROJECT	TOTAL
61.00 LAND				\$0
62.00 BUILDINGS				\$0
63.00 IMPROVEMENTS	\$0	\$0	\$13,000	\$13,000
64.00 MACHINERY AND EQUIPMENT				\$0
TOTAL CAPITAL OUTLAY	\$0	\$0	\$13,000	\$13,000

DEBT SERVICE	Adopted FY 24 BUDGET	ACTUAL	PROJECT	TOTAL
71.00 PRINCIPAL				\$0
72.00 INTEREST				\$0
73.00 OTHER DEBT SERVICE COSTS				\$0
TOTAL DEBT SERVICE	\$0	\$0	\$0	\$0

NON-OPERATING	Adopted FY 24 BUDGET	ACTUAL	PROJECT	TOTAL
90.93 BUDGET TRANSFERS (Note C)	\$456			
90.99 RESERVE FOR FUTURE CAPITAL (Note C)	\$26,244			
90.99 RESERVE FOR CONTINGENCY (Note C)	\$1,140			
TOTAL NON-OPERATING	\$27,840			
TOTAL EXPEND AND NON-OPERATING	\$36,765	\$7,159	\$14,986	\$22,145

SUMMARY	ACTUAL	PROJECT	TOTAL
FY 23 TOTAL REVENUE AND FUND BALANCE =	\$39,303	\$0	\$39,303
MINUS: FY 23 ACTUAL & PROJECTED EXPENDITURES=	\$7,159	\$14,986	\$22,145
ESTIMATED FUND BALANCE =	\$32,144	-\$14,986	\$17,158

NOTES:

(A) In "ACTUAL" column, use actual amount deposited to district account by Tax Collector's Office.

(B) In "ACTUAL" column, enter the total fund balance amount from FY 23 Annual Financial Report. This includes all amounts even those reserved for capital projects.

(C) There can be NO direct expenditures from any of these categories.